COFLT Board member meeting

September 12, 2015

In attendance: Erica Andree, Natalie Stamper, Laura Mulas, Marie-Eve Thifault, Ben Wolcott, Sandy Garcia, Yuliana Rodarte, Tina Hargaden, Scott Goodman

Not in attendance: Michael Robert Woods, Marj Hogan\*, Molly MacGregor\*

\* Still listed on COFTL website as Board member

1. Call to Order
2. Treasury report:
* Banking totals:
1. $12 595 in checking
2. $15, 053 In savings
3. Total 27,649.47
4. $10874.11 in the MAPS account—hope to close out today
* July no income
* $3000 for scholarships
* August $16--Board meeting
* $500 for PNCL for conference
1. OATS report
* New board in June
* Newsletter quarterly
* Events coming up
* COFTL conference—luncheon questions
* Vendor table for ATJO—biggest time to recruit members.
1. Conference itinerary –schedule on COFTL site
* Tour of PCC
* Workshops TCB
* Keynote ST
* Lunch & Plenary cafeteria CC
1. Tina—PSU credit for teachers
2. **JOBS :**
* Pick up Paul—Tina from the hotel and the airport if after 5pm.
* Vendor Coordination and Hosting//Swag for participants—Nomi
* Oregon welcome basket--- Scott
* Printing :
* Name tags—Erica
* Labels for registration folders—Erica
* Name tags for board members—Erica
* Survey/evaluation form—jot form—Ben
* Program—Natalie, Marie-Eve, Laura (due date to print—1 week)—at Lewis and Clark
* Creating the schedule—Yuiliana
* Adverstising—Natalie
* Vendor stamp area—Sandy to create sheet
* Sign up sheet for Registration table
* Name tags
* Folders
* Late sign ups
* Political Advocacy Table—Marj ---Tina will call OEA—Better Oregon Campaign (sign up as a vendor)
* Presenter certificates—Andy Scott (needs template)
* PDU Certificate—Tina (needs template)
* Membership table (next to ATJO)—OAT (need to staff or not)
* PPT presentation for lunch.
* Clean up the PPT
* Introduce board members
* Nomi will do a trivia presentation (table prizes Nomi?)
* Board members new and old // Future elections
* What we do
* Honor teacher that one Teacher award—Isabel Corneille
1. Food
* Mediterranean//southwest
* Coffee and treats
* Friday all together in the main area—general meeting
* Saturday just ATJO will be in the Fir room—Language tables
1. Prizes
* Friday during lunch
* Saturday 1-2 last drawing (in Vendor area TCB)
1. Workshops and sessions—need more.
* We need 19 sessions /// 3 workshops
* Yuliana—writing workshop
* Tina—professional collaboration
1. LIM money and Fall conference

--Will use LIM money to entice people to come in the outlying areas. (20)—scholarships (wave conference fee) for new members 100 miles away from Portland. –bring a friend get an extra $50 to share. In return then they have to present back at their school.

1. Spring conference 2016
* Forums vs. Conference
* Lewis and Clark—the following week (not the usual)
* Scale back (longer workshops—maybe only 3)
* Will use LIM money to entice people to come in the outlying areas. (20)—scholarships (wave conference fee) for new members 100 miles away from Portland. –bring a friend get an extra $50 to share. In return then they have to present back at their school.
* Move conf. to March 12. (2nd Saturday) so that we can do it at Lewis & Clark. This is for one year only, Spring 2016. Subsequent years will fall on 2nd Saturday in March.
1. Fall conference 2016 COFTL-WAFTL—voted and accepted.
* 2016 Fall—Red Lion—Jantzen Beach—(contract for next 2 conf. )
* Free wifi for rooms and attendees, free parking, conference rate $129 (2015)
* Complimentary transport airport and train.
* Must fill 80% of rooms so that we don’t incur extra fees.
* Complimentary rooms (5 upgrades)
1. End of meeting announcements
* Every member needs to write and say yes or no as to wanting to be VP.
* Next meeting Fall conference
* Retreat at Erica´s beach house.---Nov. 7